

**CITY OF TULARE
BOARD OF PUBLIC UTILITIES COMMISSIONERS
MEETING MINUTES**

**Tulare Public Library & Council Chamber
491 North M Street, Tulare**

**Thursday, December 21, 2023
4:00 p.m. - Regular Meeting**

COMMISSIONERS PRESENT: Vice President Thomas Griesbach
Commissioner Tony Sozinho
Commissioner Blake Wilbur

COMMISSIONERS ABSENT: President Ray Fonseca
Commissioner Renee Soto

STAFF PRESENT: Assistant City Manager Josh McDonnell; Assistant City Attorney Megan Dodd; Deputy City Clerk Maegan Peton; Public Works Director Trisha Whitfield; Assistant Finance Director Melanie Gaboardi; Senior Management Analyst Andrew Bettencourt; Conservation Coordinator April Luttrell

1. CALL TO ORDER

Vice President Griesbach called the regular meeting of the Board of Public Utilities Commissioners to order at 4:01 p.m. in the Council Chamber located at 491 North M Street.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Sozinho led the Pledge of Allegiance and an invocation was given by Commissioner Wilbur.

3. PUBLIC COMMENTS

There were no public comments.

4. COMMUNICATIONS

There were no communications.

5. CONSENT CALENDAR

It was moved by Commissioner Wilbur, seconded by Commissioner Sozinho, and carried 3 to 0 (President Fonseca and Commissioner Soto absent) that the items on the Consent Calendar be approved as presented.

5.1 Special and/or Regular Meeting Minutes of December 7, 2023.

Recommended Action: Approve as submitted. [M. Peton]

5.2 Cancellation of January 4, 2024 Regular Meeting.

Recommended Action: Cancel the regular Board of Public Utilities Commissioners meeting scheduled on January 4, 2024. [M. Peton]

5.3 Monthly Investments Report.

Recommended Action: Accept the monthly investments report for October 2023. [M. Gaboardi]

5.4 November 2023 Performance Report.

Recommended Action: Receive the Public Works performance reports for November 2023. [A. Bettencourt]

6. GENERAL BUSINESS**6.1 Lawn to Garden Rebate Program.**

Recommended Action: Approve and authorize staff to move forward with implementation of the Lawn to Garden Rebate Program as presented.

Presented By: April Luttrell, Conservation Coordinator

Public Comment: None

Board Action: It was moved by Commissioner Wilbur, seconded by Vice President Griesbach, and carried 3 to 0 (President Fonseca and Commissioner Soto absent) to approve the item as presented.

7. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

8. ADJOURNMENT

Vice President Griesbach adjourned the regular meeting at 4:27 p.m.

Approved by the Board on January 18, 2024.

RAY FONSECA, PRESIDENT

ATTEST:

MARC MONDELL, CITY CLERK

By Maegan Peton, Deputy City Clerk